



# Alder Community High School

A Specialist Maths and Computing College

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Headteacher: Mr R O'Regan BSc (Hons) NPQH

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Dear Parent/Carer

## Holidays in Term Time

The Department for Education (DfE) announced important amendments to legislation surrounding holidays in term time that came into effect from the 1<sup>st</sup> September 2013. The new law gives no entitlement to parents to take their child on holiday during term time.

Please note the following:

- Any application for leave of absence from school must only be in exceptional circumstances and must be made in writing to the Headteacher
- The Headteacher must be satisfied that the circumstances are exceptional and warrant the granting of leave
- There is no predefined criteria and exceptional circumstances are considered on an individual basis
- If leave is authorised, the Headteacher will agree the number of days
- We would not class any term time holiday as exceptional
- If parents take their child/children on holiday without consent from school, the Local Authority may issue a Penalty Notice fine

Please do not hesitate to contact me at school if you would like to discuss this further.

Yours faithfully

Rachel Lee  
Senior Leader Attendance and Education Welfare